

Community Foundation

of St. Clair County

EZ-GRANT GUIDELINES

The Community Foundation serves charitable needs and enhances the quality of life in St. Clair County.

Eligibility:

Your organization must be pre-approved by the Community Foundation to complete the EZ-Grant Application. If you have not been pre-approved, please complete our regular grant application or email audrey@stclairfoundation.org.

Vision Statement

Our goal is to help transform our communities and the lives of our residents by collaborating to tackle big challenges facing our region – as well as seizing upon new opportunities. We take a big-picture view of tough challenges – education, the economy, the waterfront, our unique downtown assets so we can respond to community priorities, leverage resources, and contribute to the growth and sustainability of a vibrant regional economy.

1. Community & Economic Prosperity

- Placemaking
- Our downtowns – their vitality and continued revitalization
- Waterfront development & utilization
- Connected Trailways
- Regional collaboration & planning
- Entrepreneurism
- Mission (aka “Impact”) Investing; true profit-making investments within our region
- Nonprofit capacity building
- Re-engaging seniors and early retirees into the workforce
- Childcare and Housing as it impacts working class parents/families and employers

2. College, Career & Life Success

- Programs & projects to re-engage students who do not complete a college degree in a traditional timeframe or who leave college to explore other options
- Exploration & Preparation for career and lifetime success after K-12
- Emphasis on Skilled trades and apprenticeship programs
- Pathways to careers in skilled trades
- Hands-on learning & training programs for youth and adults alike, including under-educated or under-trained adults looking for new career options
- Robotic programs and related facilities, workshops, labs, competition space, etc.

Other Areas of Interest

The hundreds of endowed funds and our 1,000+ annual donors have a wide and diverse range of interest areas. The majority of the Foundation’s assets have pre-determined goals, objective and focus areas.

We will always strive to help our donors achieve their individual goals and objectives. Therefore, we will continue to support and accept grant request in the areas of;

- Early childhood issues and challenges
- Arts and Culture
- Food, housing, clothing, medical care and basic necessities for those disadvantaged members of our community
- Year round access to healthy foods and necessities
- Coordination of efforts aimed at providing basic necessities to school-aged children and a more systematic effort at aiding these support systems year round
- Programs, projects and initiatives targeting the entire family; their well-being and their success in life and their ability to contribute to our region’s growth and prosperity.

Additional details on the Community Foundation’s Priorities can found on our website: www.stclairfoundation.org

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EZ-GRANT APPLICATION

_____ Date of Application

Name of Organization Applying: _____

Executive Director (superintendent): _____

Contact person (if different from Executive Director): _____

Tax ID: _____ Address: _____

City/State/Zip: _____

Phone #: _____ Email: _____

Project/Program Name: _____

Purpose of Grant (one paragraph):

Total Project Cost: _____ Amount Requested: _____

Signature of Chairperson, Board of Directors, Superintendent

Date

Typed Name and Title

Signature of Executive Director, Principal

Date

Required Documents:

-Project Budget

-If applicant is a school: Letter of support from superintendent that includes why funds are not included in school budget/ how this request fits into the overall school district plan.

Please provide description/summary of your organization and this grant request. Be sure to tell us how your request addresses one or more of our strategic priority areas. (You may attach additional pages if needed.)

How will you proceed if you do not receive funding from the Community Foundation?

Program/Project Budget

4A Time period this budget covers _____

4B _____
Total cost of project

4C _____
Amount requested from Community Foundation

4D Description of various budget categories (for a large financial request, make up your own more detailed form. (e.g. separate salaries, taxes, fringes or supplies, printing & copying.) In most cases Revenues will equal Expenses, if they are not equal include an explanation.

Revenues:	Committed	Pending
Grants/Contracts/Contributions Local Government		
State Government	\$ _____	\$ _____
Federal Government	\$ _____	\$ _____
Foundations (itemized)	\$ _____	\$ _____
Corporations (itemized)	\$ _____	\$ _____
Individuals (itemized)	\$ _____	\$ _____
Other (specify) _____	\$ _____	\$ _____
_____	\$ _____	\$ _____
Earned Income		
Events	\$ _____	\$ _____
Publications and products	\$ _____	\$ _____
In-kind support (specify)	\$ _____	\$ _____
Other (specify) _____	\$ _____	\$ _____

Totals for committed and pending:	\$ _____	_____

TOTAL REVENUES (committed + pending = Total Revenue)

Expenses:		
Salaries, payroll taxes, fringe benefits	\$ _____	
Consultants and professional fees	\$ _____	
Insurance	\$ _____	
Equipment	\$ _____	
Supplies (printing, copying, telephone, fax, postage)	\$ _____	
Rent, utilities, maintenance	\$ _____	
Evaluation	\$ _____	
Marketing	\$ _____	
Other (specify) _____	\$ _____	

TOTAL EXPENSES

If Revenues do not equal Expenses please provide explanation.